



ELIAS MOTSOLEDI LOCAL MUNICIPALITY (EMLM)

COMPOSITE COUNCIL RESOLUTION REGISTER FIRST QUARTER -2017/18

PERIOD 01 JULY 2017 TO 30 SEPTEMBER 2017

Agenda item no.	Description of item	Resolution	Responsibility	Status
Audit Committee				
AC16/17-01			AC	Noted
AC16/17-02			AC	Noted
BUDGET AND TREASURY				
BT17/18-01	ACTION PLAN ON ADDRESSING THE ISSUES RAISED BY THE AUDIT COMMITTEE ON ITS FORTH QUARTER REPORT TO THE COUNCIL	<ol style="list-style-type: none"> 1. That Council note the report on the proposed action plan in addressing the issues reported by the audit committee. 2. Council to note the Supply Chain Management Policy approved for 2017/2018 financial year attached as Annexure A. 	CFO	Noted
BT17/18-02	DRAFT SCM POLICY FOR INFRASTRUCTURE PROCUREMENT AND DELIVERY MANAGEMENT 2017/18 FINANCIAL YEAR	<ol style="list-style-type: none"> 1. That the SCM Policy for Infrastructure Procurement and Delivery Management is approved for 2017/18 financial year. 	CFO	Finalised

Agenda item no.	Description of item	Resolution	Responsibility	Status
BT17/18-03	DEVIATION AND RATIFICATION REPORT FOR FOURTH QUARTER 2016/2017	1. That the deviation and ratification report for the month of June 2017 is noted	CFO	No finalisation required
BT17/18-04	REPORT ON SECTION 66 REGARDING STAFF BENEFITS FOR JUNE 2017	1. That Council note the report in terms of Section 66 of the Municipal Finance Management Act for June 2017.	CFO	No finalisation required
BT17/18-05	REPORT ON THE DEVIATION AND RATIFICATION PROCESS OF ASSIST COMMUNICATION AGENCY	1. That the deviation report on the procurement of events management services from Assist Communication Agency be considered.	CFO	Finalised
BT17/18-06	REQUEST FOR THE WRITTE OFF OF THE RETENTION ACCOUNTS	1. That the retention amounts as per the list provided totalling R 6,496,767.02 be written off.	CFO	Finalised
BT17/18-07	REQUEST FOR APPROVAL FOR DISPOSAL AND REPLACEMENT OF ASSETS THAT REACHED THE END USEFUL LIVES	<ol style="list-style-type: none"> 1. That Council note the clarification from National Treasury regarding application of the as and when clause in the procurement process cited in the correspondence in Annexure B in relation to the contract in Annexure C. 2. That Council consider and approve the disposal of obsolete and redundant assets including assets with regular breakdowns in line with the assets management policy. 3. That Council approve the commissioning of the replacement of the yellow fleet and heavy duty vehicles through the finance lease 4. That Council approve the commissioning of the replacement of the other vehicle assets through operating finance lease. 	CFO	Project subjected to SCM Competitive bidding and still in process

Agenda item no.	Description of item	Resolution	Responsibility	Status
		5. That council start the tender process as soon as possible and the process of Supply Chain Management be followed to the latter.		
BT17/18-08	FOURTH QUARTER SUPPLY CHAIN MANAGEMENT REPORT FOR 2016/17 FINANCIAL YEAR	1. That the Fourth quarter Supply Chain Management report for 2016/17 financial year is noted	CFO	No finalisation required
BT17/18-09	SPECIAL ADJUSTMENT BUDGET 2015/2016 FINANCIAL YEAR	<p>1. That the Special Adjustment Budget for the 2015/16 financial year as permitted in terms of Section 23 of the Budget Regulations be approved as set out in the following adjustment budget tables attached to this report as</p> <p>Annexure G:</p> <ul style="list-style-type: none"> 1.1 Table B1: Adjustments budget summary 1.2 Table B2: Adjustments budget on financial performance by vote (standard classification) 1.3 Table B3: Adjustments budget on financial performance by vote (municipal vote) 1.4 Table B4: Adjustments budget on financial performance revenue by source and expenditure by type 1.5 Table B5: Adjustments capital expenditure budget by vote and funding 1.6 Table B6: Adjustments budget on financial position 	CFO	Finalised- report submitted to Treasury

Agenda item no.	Description of item	Resolution	Responsibility	Status
		<p>1.7 Table B7: Adjustments budget on cash flow</p> <p>1.8 Table B8: Cash backed reserves/accumulated surplus reconciliation</p> <p>1.8 Table B9: Asset management</p> <p>a. Table B10: Basic service delivery measurement</p> <p>2. That note be taken that after approval the special adjustment budget documents both in hard copy and electronic format will be submitted to National Treasury and Provincial Treasury.</p> <p>3. That note be taken that the approved special adjustment budget will be placed on the Municipal website as required by MFMA.</p>		
BT17/18-10	REPORT ON INVENTORY COUNT	<p>1. That the Council approves the write off of the inventory discrepancies to the value of R 16 927.48 identified during the year-end stock count.</p>	CFO	Implemented
BT17/18-11	PROPOSED ASSETS WRITE OFF- 30 JUNE 2017	<p>1. That Council approves the write off of obsolete, unverifiable and duplicated assets with the carrying value of R (3,167,333.17) from the asset register.</p> <p>2. That asset verification be done twice a year and a report be submitted to council.</p> <p>3. That in the event that the asset (s) are not found the official responsible for the asset be accountable.</p>	CFO	Implemented

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BT17/18-12	REPORT ON FORFEITED PROPERTY RATES REVENUE ON UNKNOWN PROPERTIES	<p>1. That the council write-off the forfeited revenue during 2014/2015, 2015/2016 and 2016/2017 financial years as reflected on the table below :</p> <table> <tr> <td>Details</td> <td>2014/2015</td> <td>2015/2016</td> <td>2016/2017</td> </tr> <tr> <td>Unknown properties</td> <td>3,786,036.00</td> <td>5,489,752.20</td> <td>6,663,423.36</td> </tr> <tr> <td>Identified Owners</td> <td>1,080,968.00</td> <td>1,567,403.60</td> <td>-</td> </tr> <tr> <td>Total revenue forfeited</td> <td>4,812,180.00</td> <td>6,977,661.00</td> <td>6,606,575.36</td> </tr> </table> <p>2. Council note that revenue amounting to R 1,902,503.68 will be raised on billing of the property rates on identified owners in 2016/2017 financial year and the debt collection policy will be accordingly applied in collection thereof.</p>	Details	2014/2015	2015/2016	2016/2017	Unknown properties	3,786,036.00	5,489,752.20	6,663,423.36	Identified Owners	1,080,968.00	1,567,403.60	-	Total revenue forfeited	4,812,180.00	6,977,661.00	6,606,575.36	CFO	Implemented
Details	2014/2015	2015/2016	2016/2017																	
Unknown properties	3,786,036.00	5,489,752.20	6,663,423.36																	
Identified Owners	1,080,968.00	1,567,403.60	-																	
Total revenue forfeited	4,812,180.00	6,977,661.00	6,606,575.36																	
BT17/18-13	LEVYING OF PROPERTY RATES IN TERMS OF THE PROPERTY RATES ACT	<p>1. That council resolve on levying rates in 2017/2018 and the three outer financial years in terms of the Property Rates Act.</p> <p>2. That the processes of promulgating be initiated.</p>	CFO	Implemented-submission made for Gazetting process																
BT17/18-14	REVISED CREDIT CONTROL POLICY	<p>1. That council approves the revised 2017/2018 financial year Credit Control and Debt Collection policy.</p>	CFO	Implemented																
BT17/18-15	PROPERTY RATES BY-LAW	<p>1. That the council approves the Property rates by-law for public consultation prior to the final approval.</p>	CFO	Implemented																

Agenda item no.	Description of item	Resolution	Responsibility	Status
BT17/18-16	TARIFF BY- LAW	1. That the council approves the Tariff by-law for public consultation prior to the final approval.	CFO	Implemented
BT17/18-17	WRITTE-OFF OF THE LONG OUTSTANDING RECEIVABLE	1. That the trade debtors amounting to R 1,872,629.00 and housing debtors amounting to R 208,877.00 be written off in 2015/2016 and 2016/2017 financial years. 2. That the financial statements be accordingly adjusted with the amounts of the write-off.	CFO	Implemented
COMMUNITY SERVICES				
CS17/18-01	STATISTICAL REPORT FOR TRAFFIC DIVISION FOR JUNE 2017	1. That the Council takes note of the of traffic division report for June 2017.	Senior Manager Community Services	No finalisation required
CS17/18-02	STATISTICAL REPORT FOR LICENSING DIVISION FOR JUNE 2017	1. That the Council takes note of the licensing report for June 2017.	Senior Manager Community Services	No finalisation required
CS17/18-03	WASTE MANAGEMENT REPORT FOR JUNE 2017	1. That the Council takes note of the waste management report for June 2017.	Senior Manager Community Services	No finalisation required
CS17/18-04	LIBRARY REPORT FOR JUNE 2017	1. That the Council takes note of the statistical library report for June 2017.	Senior Manager Community Services	No finalisation required
CS17/18-05	MOTETEMA SATELLITE OFFICE REPORTS FOR JUNE 2017	1. That the Council takes note of the Motetema Satellite Office report for June 2017. 2. That grave digging system must be applied to all Satellite Offices at the agreed tariff.	Senior Manager Community Services	No finalisation required except for item 3 & 4

Agenda item no.	Description of item	Resolution	Responsibility	Status
		<ol style="list-style-type: none"> 3. That the Infrastructure, Financial department and Satellite Offices must meet and agree on the digging of graves system. 4. That the letter be written to the department of Sport, arts and culture(Mpumalanga Province) to request for the ownership of the community hall. 		
CS17/18-06	HLOGOTLOU SATELLITE OFFICE REPORTS FOR JUNE 2017	<ol style="list-style-type: none"> 1. That the Council takes note of the Hlogotlou Satellite Office report for June 2017. 2. That grave digging system must be applied to all Satellite Offices at the agreed tariff. 3. That the Infrastructure, Financial department and Satellite Offices must meet and agree on the digging of graves system. 	Senior Manager Community Services	Implemented
CS17/18-07	UITSPANNING & ELANDSDOORN SATELLITE OFFICES REPORT FOR JUNE 2017	<ol style="list-style-type: none"> 1. That council takes note of the Uitspanning & Elandsdoorn Satellite Offices report for June 2017. 2. That grave digging system must be applied to all Satellite Offices at the agreed tariff. 3. That the Infrastructure, Financial department and Satellite Offices must meet and agree on the digging of graves system. 	Senior Manager Community Services	Implemented
CS17/18-08	ROOSSENEKAL SATELLITE OFFICE REPORT FOR JUNE 2017	<ol style="list-style-type: none"> 1. That the council takes note of Roosenekal Satellite Office report for June 2017. 2. That grave digging system must be applied to all Satellite Offices at the agreed tariff. 3. That the Infrastructure, Financial department and Satellite Offices must meet and agree on the digging of graves system. 	Senior Manager Community Services	Implemented

Agenda item no.	Description of item	Resolution	Responsibility	Status
CS17/18-09	GROBLERSDAL REPORT FOR JUNE 2017	1. That the Council takes note of the Groblersdal Office report for June 2017.	Senior Manager Community Services	No finalisation required
CS17/18-10	DISASTER MANAGEMENT REPORT FOR JUNE 2017	1. That the Council takes note of the Disaster Management report for June 2017. 2. That the Wendy houses in Uitspanning be painted to make them more user friendly for disaster relief incidents.	Senior Manager Community Services	Implemented
CS17/18-11	REPORT ON THE UPLIFTMENT OF THE SUSPENSION OF THE DRIVING LICENSE TESTING CENTRE	1. That the council notes the letter of upliftment of the suspension of the Driving License Testing Centre.	Senior Manager Community Services	No finalisation required
CS17/18-12		Item withdrawn		
CS17/18-13	STATISTICAL REPORT FOR TRAFFIC DIVISION FOR JULY 2017	1. That the Council takes note of the of the traffic division report for July 2017.	Senior Manager Community Services	No finalisation required
CS17/18-14	STATISTICAL REPORT FOR LICENSING DIVISION FOR JULY 2017	1. That the Council takes note of the licensing report for July 2017.	Senior Manager Community Services	No finalisation required
CS17/18-15	WASTE MANAGEMENT REPORT FOR JULY 2017	1. That the Council takes note of the waste management report for July 2017.	Senior Manager Community Services	No finalisation required
CS17/18-16	LIBRARY REPORT FOR JULY 2017	1. That the Council takes note of the statistical library report for July 2017.	Senior Manager Community Services	No finalisation required
CS17/18-17	MOTETEMA SATELLITE OFFICE REPORTS FOR JULY 2017	1. That the Council takes note of the Motetema Satellite Office report for July 2017.	Senior Manager Community Services	No finalisation required

Agenda item no.	Description of item	Resolution	Responsibility	Status
CS17/18-18	HLOGOTLOU SATELLITE OFFICE REPORTS FOR JULY 2017	1. That the Council takes note of the Hlogotlou Satellite Office report for July 2017.	Senior Manager Community Services	No finalisation required
CS17/18-19	UITSPANNING & ELANDSDOORN SATELLITE OFFICES REPORT FOR JULY 2017	1. That council takes note of the Uitspanning & Elandsdoorn Satellite Offices report for July 2017	Senior Manager Community Services	No finalisation required
CS17/18-20	ROOSSENEKAL SATELLITE OFFICE REPORT FOR JULY 2017	1. That the council takes note of Roossenekal Satellite Office report for July 2017.	Senior Manager Community Services	No finalisation required
CS17/18-21	GROBLERSDAL REPORT FOR JULY 2017	1. That the Council takes note of the Groblersdal Office report for July 2017.	Senior Manager Community Services	No finalisation required
CS17/18-22	DISASTER MANAGEMENT REPORT FOR JULY 2017	1. That the Council takes note of the Disaster Management report for July 2017. 2. That the Indigent Burial policy be reviewed (from R3000.00 to R5000.00).	Senior Manager Community Services	Implemented
CS17/18-23	STATISTICAL REPORT FOR TRAFFIC DIVISION FOR AUGUST 2017	1. That the Council takes note of the of the traffic division report for August 2017.	Senior Manager Community Services	No finalisation required
CS17/18-24	STATISTICAL REPORT FOR LICENSING DIVISION FOR AUGUST 2017	1. That the Council takes note of the licensing report for August 2017.	Senior Manager Community Services	No finalisation required
CS17/18-25	WASTE MANAGEMENT REPORT FOR AUGUST 2017	1. That the Council takes note of the waste management report for August 2017.	Senior Manager Community Services	No finalisation required
CS17/18-26	LIBRARY REPORT FOR AUGUST 2017	1. That the Council takes note of the statistical library report for August 2017.	Senior Manager Community Services	No finalisation required

Agenda item no.	Description of item	Resolution	Responsibility	Status
CS17/18-27	MOTETEMA SATELLITE OFFICE REPORTS FOR AUGUST 2017	1. That the Council takes note of the Motetema Satellite Office report for August 2017.	Senior Manager Community Services	No finalisation required
CS17/18-28	HLOGOTLOU SATELLITE OFFICE REPORTS FOR AUGUST 2017	1. That the Council takes note of the Hlogotlou Satellite Office report for August 2017.	Senior Manager Community Services	No finalisation required
CS17/18-29	UITSPANNING & ELANDSDOORN SATELLITE OFFICES REPORT FOR AUGUST 2017	1. That council takes note of the Uitspanning & Elandsdoorn Satellite Offices report for August 2017.	Senior Manager Community Services	No finalisation required
CS17/18-30	ROOSSENEKAL SATELLITE OFFICE REPORT FOR AUGUST 2017	1. That the council takes note of Roosenekal Satellite Office report for August 2017.	Senior Manager Community Services	No finalisation required
CS17/18-31	GROBLERSDAL REPORT FOR AUGUST 2017	1. That the Council takes note of the Groblersdal Office report for August 2017.	Senior Manager Community Services	No finalisation required
CS17/18-32	DISASTER MANAGEMENT REPORT FOR AUGUST 2017	1. That the Council takes note of the Disaster Management report for August 2017.	Senior Manager Community Services	No finalisation required
Corporate Services				
C17/18-01	INJURY ON DUTY REPORT FOR MR W PHALA SENIOR MANAGER: PLANNING. LAND ECONOMIC DEVELOPMENT	<ol style="list-style-type: none"> 1. That council note the injury on duty of Mr W. Phala 2. That costs of repairing his damaged vehicle and medical costs be approved. 3. That a second quotation for the repair of the car be submitted. 4. That any other medical costs that may arise be submitted to council for approval. 	Acting Senior Manager Corporate Services	Implemented

Agenda item no.	Description of item	Resolution	Responsibility	Status
C17/18-02	PROGRESS REPORT ON JOB EVALUATION JUNE 2017:	1. For Council to note the progress report on the Job Evaluation Process.	Acting Senior Manager Corporate Services	No finalisation required
C17/18-03	IMPLEMENTATION OF THE AMENDMENT NOTICE NO.1600 OF 21 DECEMBER 2016: DETERMINATION OF UPPER LIMITS OF SALARIES, ALLOWANCES AND BENEFITS OF DIFFERENT MEMBERS OF MUNICIPAL COUNCILS:	<ol style="list-style-type: none"> 1. That council consider the implementation of the amendments 2. That the Council approves the implementation of the Amendment Notice No. 1600 of 21 December 2016. 3. That the Council notes that the budget provisions for the implementation of the Amendment Notice No.1600 of 21 December 2016 and Circular No.12 of 2017 have been made in the 2017/2018 financial year and that the gazette does not result with the increase in the total remuneration packages of councillors. Refer to annexure A on the financial implications on the remuneration packages of councillors. 4. That Council notes the <u>choice of Councillors to elect to participate in the Pension Fund and Medical Aid Scheme. Refer to Annexure B for the effect of Notice No. 40763 on the participation in the pension fund by each individual councillor.</u> 5. <u>Municipal Councillors Pension Fund: RULE AMENDMENT NO.4</u> states that every member_(Councillor) shall every 	Acting Senior Manager Corporate Services	Implemented

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		<p>month contribute to the fund at the Rate of <u>13.75% OR 7.5% of HIS OR HER</u> monthly pensionable remuneration.</p> <p>6. 4 That Councillors who <u>elect</u> to participate in the Pension Fund have two Options from which they can choose: <u>Option one</u> is: <u>The Municipal Council contribution should be 7.5%</u> and <u>Councillor's contribution 7.5%</u> to make a total contribution of 15% to the Pension Fund of their choice, <u>Option two</u>: <u>The Municipal Council contribution should be 15%</u> and <u>Councillor's contribution should be 13.75%</u> to make a total of 28.75% to the Pension Fund of their choice.</p> <p>7. Pension Contributions (<u>Municipal Council Contribution and Councillor's Contribution</u>) should take effect from 1 JUNE 2017 as stated in Section 12 (1) (d) of this NOTICE if they are Councillors who <u>elect</u> to commence their <u>OWN</u> contributions on the 1 of JUNE 2017.</p> <p>8. That Councillors who <u>elect</u> to participate in the Medical Aid scheme Municipal Council contribution should be 60% as Municipal Council contribution is Taxable and Councillor's contribution should be 40%.</p>		

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		<p>9. That Council Notes that the Notice gives choice to a Councillor to structure his or her basic salary component to provide for motor vehicle allowance.</p> <p>10. Section 9 (1) (a) states that Councillors listed in item 5 (Full-Time Councillors) and 8 (Part-Time Councillors) of this Notice MAY structure his or her basic salary to provide for motor vehicle allowance</p> <p>11. That Council notes that if a Councillor structures his or her basic salary to provide for motor vehicle allowance, such Councillor MUST provide Proof of Ownership of a private vehicle to the Municipality and MUST keep a travel logbook containing the actual official and private kilometres travelled per month for TAX purpose.</p> <p>12. Section 18 sub-section (3): Transitional Measures states that in the event that Municipality bought a Mayoral vehicle BEFORE the Publication of this Notice, the usage of such motor vehicle between 1 JULY 2016 and the date of publication (3rd April 2017) of this Notice will not be considered IRREGULAR EXPENDITURE. This therefore means that Council Resolution to purchase</p>		

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		<p>Speaker' car can no longer be implemented.</p> <p>13. That the Notice which is called: Determination of Upper Limits of salaries, allowances and benefits of different Municipal Councils takes effect from 1 JULY 2016.</p> <p>14. That a related policies the new notice be referred to council for approval.</p> <p>15. (That the travel allowances policies be submitted in the next council meeting)</p>		
C17/18-04	AMENDED BY-LAW FOR REGULATING DOGS AND CATS:	1. That Council approves the proposed by-Law subject to public participation.	Acting Senior Manager Corporate Services	Implemented
C17/18-05	EMPLOYEE ASSISTANCE PROGRAMMES REPORT FOR JUNE 2017:	1. That Council notes Employee Assistance Programme report for the month of June 2017.	Acting Senior Manager Corporate Services	No finalisation required
C17/18-06	OCCUPATIONAL HEALTH AND SAFETY REPORT FOR THE MONTH OF JUNE 2017:	1. That Council notes the Occupational Health and Safety report for the month of June 2017.	Acting Senior Manager Corporate Services	No finalisation required
C17/18-07	TRAINING REPORT FOR THE MONTH OF JUNE 2017:	1. That Council notes the training report for the month of June 2017.	Acting Senior Manager Corporate Services	No finalisation required
C17/18-08	CUSTOMER CARE SERVICES REPORT FOR THE MONTH OF JUNE 2017:	1. That Council notes the customer care services the report for the month of June 2017.	Acting Senior Manager Corporate Services	No finalisation required

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		2. The suggestion box must be visible to the public for comments, congratulations and suggestions.		Implemented
C17/18-09	STAFF TURNOVER REPORT FOR THE MONTH OF JUNE 2017:	1. That Council notes the staff turnover report for the month of June 2017.	Acting Senior Manager Corporate Services	No finalisation required
C17/18-10	(ICT) REPORT FOR THE MONTH OF JUNE 2017:	1. That Council notes the ICT report for June 2017.	Acting Senior Manager Corporate Services	No finalisation required
C17/18-11	DISCIPLINARY CASES REPORT FOR THE MONTH OF JUNE 2017	1. That Council notes the disciplinary cases report for the month of June 2017.	Acting Senior Manager Corporate Services	No finalisation required
C17/18-12	LITIGATION AND LABOUR MATTERS PROGRESS REPORT FOR THE MONTH OF JUNE 2017	1. That the litigation progress report for June 2017 be noted. 2. That Council continues to defend cases instituted against the Municipality and continues to pursue claims/cases instituted by the Municipality.	Acting Senior Manager Corporate Services	No finalisation required
C17/18-13	ABSORPTION OF THE 11 TRAFFIC WARDENS AS PERMANENT EMPLOYEES OF THE MUNICIPALITY	1. The report on the absorption of the Traffic Wardens into permanent employment positions following their training contract ending 30 September 2017 is noted 2. That the Municipal Manager be delegated in line with the provisions of Council Delegations	Acting Senior Manager Corporate Services	Implemented- 11 Traffic Wardens employed permanently w.e.f 01 October 2017

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		<p>of Authority No. MM03 , read in conjunction with the LG: Municipal Systems Act (2000) as amended, section 55(1) , to finalise the employment process to ensure service delivery continuity.</p> <p>3. That the absorption of the Traffic Wardens into permanent position be done before the end of September 2017.</p> <p>4. That the Traffic Wardens be paid on the same scale as traffic officers when the operational budget allows from the 2017/2018 budget adjustment onwards.</p>		To be finalised during budget adjustment process
C17/18- 15	EMPLOYEE ASSISTANCE PROGRAMMES REPORT FOR JULY 2017	1. That the Council notes Employee Assistance Programme report for the month of July 2017.	Acting Senior Manager Corporate Services	No finalisation required
C17/18-16	OCCUPATIONAL HEALTH AND SAFETY REPORT FOR THE MONTH OF JULY 2017:	<p>1. That the Council to note the Occupational Health and Safety report for the month of July 2017.</p> <p>2. There is a need of one experiential learner in the office of Occupational Health and Safety.</p>	Acting Senior Manager Corporate Services	No finalisation required Noted
C17/18-17	TRAINING REPORT FOR THE MONTH OF JULY 2017:	<p>1. That the Council to notes training report for the month of July 2017.</p> <p>2. That a training plan for Councillors and officials be submitted in the next meeting</p>	Acting Senior Manager Corporate Services	No finalisation required Implemented

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C17/18-18	CUSTOMER CARE SERVICES REPORT FOR THE MONTH OF JULY 2017:	<ol style="list-style-type: none"> 1. That Council notes the Customer Care Services report for the month of July 2017. 2. A suggest / complaint box must be placed in a visible place. 	Acting Senior Manager Corporate Services	Implemented
C17/18-19	DISCIPLINARY CASES REPORT FOR THE MONTH OF JULY 2017	<ol style="list-style-type: none"> 1. That Council notes the disciplinary cases for the month of July 2017. 	Acting Senior Manager Corporate Services	No finalisation required
C17/18-20	REPORT ON THE COUNTER SETTLEMENT PROPOSAL MADE BY MONAGENG <i>(To be presented in-Committee session)</i>	<ol style="list-style-type: none"> 1. That Council notes the report. 2. That the matter be settled out of court. 3. That council approves giving Mr Monageng a settlement counter offer of 12 months' salary payment and R100 000.00 for legal costs. 4. That should the offer be accepted, the settlement be full and no further costs be claimed against the municipality 	Acting Senior Manager Corporate Services	Awaiting response from the plaintiff regarding the proposed settlement
C17/18-21	EMPLOYEE ASSISTANCE PROGRAMMES REPORT FOR MONTH AUGUST 2017:	<ol style="list-style-type: none"> 1. That Council notes the Employee Assistance Programme Report for the Month for August 2017. 	Acting Senior Manager Corporate Services	No finalisation required
C17/18-22	OCCUPATIONAL HEALTH AND SAFETY REPORT FOR THE MONTH OF AUGUST 2017:	<ol style="list-style-type: none"> 1. That the report on occupational health and safety for the month of August 2017 be noted. 2. That the PMU should request the relevant document from the contractor whose files do not comply with Safety Regulations. 	Acting Senior Manager Corporate Services	Implemented

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C17/18-23	TRAINING REPORT FOR THE MONTH OF AUGUST 2017:	1. That the Council note the training report for the month of August 2017	Acting Senior Manager Corporate Services	No finalisation required
C17/18-24	CUSTOMER CARE SERVICES REPORT FOR THE MONTH OF AUGUST 2017:	1. That the Customer Care Services report for the month of August 2017 be noted	Acting Senior Manager Corporate Services	No finalisation required
C17/18-25	STAFF TURNOVER REPORT FOR THE MONTH OF AUGUST 2017:	1. That Council note the staff turnover report for the month of August 2017.	Acting Senior Manager Corporate Services	No finalisation required
C17/18-26	ICT REPORT FOR THE MONTH OF AUGUST 2017:	1. That the ICT report for the month August 2017 be noted.	Acting Senior Manager Corporate Services	No finalisation required
C17/18-27	DISCIPLINARY CASES REPORT FOR THE MONTH OF AUGUST 2017:	1. That the report on the disciplinary cases for the month of August 2017 be noted.	Acting Senior Manager Corporate Services	No finalisation required
DEVELOPMENT PLANNING				
DP17/18-01	PROPOSED SUBDIVISION, CONSOLIDATION AND SIMULTANEOUS REZONING OF PART OF PORTION 0 AND PART OF PORTION 2 OF FARM FRISCHGEWAAGD 131JS IN ACCORDANCE TO THE SUBDIVISION OF AGRICULTURAL LAND ACT (70:1970) READING TOGETHER WITH THE EMLM SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW (2016)	<ol style="list-style-type: none"> 1. That Council approves the subdivision of Portion 0 of Farm Frischgewaagd 131JS and subsequent consolidation with Portion 2 of Farm Frischgewaagd 131JS. 2. That Council approves the rezoning of the above land parcel from Agricultural to Business 1 (i.e. shops, offices). 3. That the applicant avails comments from the Department of Agriculture. 4. That the applicant avails comments from the Sekhukhune District Municipality (SDM with 	Senior Manager Development Planning	Implemented

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		<p>regard to the availability of Infrastructure Services (i.e. water & sewerage).</p> <p>5. That the applicant complies with the Advertising on Roads and Ribbon Development Act (21:1940).</p> <p>6. That the applicant avails approved Subdivision Diagram by the Surveyor General to the local authority.</p> <p>7. That the applicant avails Map 3's.</p>		
DP17/18-02	PROPOSED TRANSFER OF ERF 1039 ELANDSDOORN "A" TOWNSHIP	1. That the transfer is approved in principle provided that the consent from the family is obtained.	Senior Manager Development Planning	Implemented
DP17/18-03	PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS ON TITLE IN TERMS OF SECTION 63 OF THE ELIAS MOTSOLEDI LOCAL MUNICIPALITY SPATIAL PLANNING & LAND USE MANAGEMENT BY-LAW (2016) READING TOGETHER WITH SECTION 41(2)(E) OF THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT (16:2013): THE REMAINDER OF ERF 1807, GROBLERSDAL	1. That Council approves the removal of restrictive conditions on title.	Senior Manager Development Planning	Implemented
DP17/18-04	PROPOSED SUBDIVISION AND REZONING IN TERMS OF SECTION 65 OF THE EMLM SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW (2016) READING TOGETHER WITH SECTION	<p>1. That Council approves the subdivision of Portion 147 of the Farm Loskop South 53JS.</p> <p>1.1 That the applicant sought comments from the Department of Agriculture and avail them to the local authority.</p>	Senior Manager Development Planning	Implemented

Agenda item no.	Description of item	Resolution	Responsibility	Status
	56(1) OF THE TOWN PLANNING AND TOWNSHIPS ORDINANCE (15:1986) AND SUBDIVISION OF AGRICULTURAL LAND ACT (70:1970): PORTION 147 OF FARM LOSKOP SOUTH 53JS	<ol style="list-style-type: none"> 1.2 That the applicant avails approved subdivision diagrams. 2. That Council approves the rezoning of part of Portion 147, Farm Loskop South 53JS from Agricultural to Industrial 3 with the following conditions attached: <ol style="list-style-type: none"> 2.1 That the applicant avails the Bondholder's Consent. 2.2 That the applicant avails comments from the Department of Agriculture. 2.3 That the applicant be liable of gazetting upon approval. 2.4 That this approval be valid for Thirty-Six (36) months. 		
DP17/18-05	PROPOSED REMOVAL OF RESTRICTIVE CONDITIONS ON TITLE AND SIMULTANEOUS REZONING OF ERF 119 GROBLERSDAL EXTENSION 1 IN ACCORDANCE WITH SECTION 56(1) OF THE TOWN PLANNING AND TOWNSHIPS ORDINANCE (15:1986), READING TOGETHER WITH SECTION 62 OF THE ELIAS MOTSOLEDI LOCAL MUNCIIPALITY (EMLM) SPATIAL PLANNING & LAND USE MANAGEMENT BY-LAW (SPLUMA) 2016	<ol style="list-style-type: none"> 1. That Council disapproves/not support the removal of restrictive conditions on title because currently there are building activities non-compliant with the Groblersdal Town Planning Scheme (2006) and the National Building Regulations and Building Standards Act (103:1977). 2. That rezoning of Erf 119 Groblersdal Extension 1 from Residential 1 to Residential 3 be disapproved. The latter are further non-compliant with the National Building Regulations and Building Standards Act (103:1977). 3. That Section 4(1) of the National Building Regulations and Building Standards Act (103:1977) be instituted. 	Senior Manager Development Planning	Implemented
DP17/18-06	PROGRESS REPORT: NORMALISATION OF WALKRAAL EXTENSION 1	<ol style="list-style-type: none"> 1. That council note normalisation of Walkraal Extension 1. 	Senior Manager Development Planning	No finalisation required

Agenda item no.	Description of item	Resolution	Responsibility	Status
DP17/18-07	MONTHLY REPORT ON THE IMPLEMENTATION OF EXPANDED PUBLIC WORKS PROGRAMME (EPWP) IN ELIAS MOTSOLEDI LOCAL MUNICIPALITY, JUNE 2017	<ol style="list-style-type: none"> 1. That Council note the EPWP report for June 2017. 2. That refuse bags be availed to the participants and refuse-trucks be arranged for collection. 	Senior Manager Development Planning	Implemented
DP17/18-08	ROGRESS REPORT ON IMPLEMENTATION OF COMMUNITY WORKS PROGRAMME (CWP) FOR JUNE 2017	<ol style="list-style-type: none"> 1. That Council note the CWP report for the month of June 2017. 	Senior Manager Development Planning	No finalisation required
DP17/18-09	BUILDING CONTROL REPORT: JUNE 2017	<ol style="list-style-type: none"> 1. That Council note the Building Control Report for the month of June 2017. 	Senior Manager Development Planning	No finalisation required
DP17/18-10	PROPOSED RE-ESTABLISHMENT OF A JOINT MUNICIPAL PLANNING TRIBUNAL	<ol style="list-style-type: none"> 1. That Council approves the EMLM participation in the re-establishment of the District Municipal Planning Tribunal. 	Senior Manager Development Planning	Implemented
DP17/18-11	MONTHLY REPORT ON THE IMPLEMENTATION OF EXPANDED PUBLIC WORKS PROGRAMME (EPWP) IN ELIAS MOTSOLEDI LOCAL MUNICIPALITY, JULY 2017	<ol style="list-style-type: none"> 1. That Council note the EPWP report for July 2017. 2. The Council should also note that the contracts for EPWP beneficiaries will expires at the end of September 2017 and new beneficiaries need to be recruited. 	Senior Manager Development Planning	No finalisation required
DP17/18-12	ROGRESS REPORT ON IMPLEMENTATION OF COMMUNITY WORKS PROGRAMME (CWP) FOR JULY 2017	<ol style="list-style-type: none"> 1. That Council note the CWP report for the month of July 2017. 	Senior Manager Development Planning	No finalisation required
DP17/18-13	BUILDING CONTROL REPORT: JULY 2017	<ol style="list-style-type: none"> 1. That Council note the Building Control Report for the month of July 2017. 	Senior Manager Development Planning	No finalisation required

Agenda item no.	Description of item	Resolution	Responsibility	Status
DP17/18-14	RECRUITMENT OF NEW EXPANDED PUBLIC WORKS PROGRAM (EPWP) PARTICIPANTS FOR 2017/18 FINANCIAL PERIOD	<ol style="list-style-type: none"> 1. That Council approves the recruitment of new EPWP participants for 2017/18 financial period. 2. The Council notes that the beneficiaries will be clustered in wards 1, 2,3,4,5, and 6 to derive maximum benefits from the programme. 3. The Council also notes that the program is rotating within the municipality. 	Senior Manager Development Planning	No finalisation required
DP17/18-15	Item withdrawn			
DP17/18-16	Item withdrawn			
DP17/18-17	PROPOSED LEASE OF MOTETEMA COMMUNITY HALL (PART OF ERF 677 MOTETEMA "A" TOWNSHIP)	<ol style="list-style-type: none"> 1. That council rescind the lease of Erf 677 Motetema "A" Township to Flawless Perfection Trading and Projects (PTY) LTD. 2. That Council approves the lease of Motetema Community Hall to Restoration Ministry Church of Hope with the following conditions attached: <ol style="list-style-type: none"> 2.1. That the lease be for a Twelve (12) month' period. 2.2. That the lease not be transferrable. 2.3. That the applicant incurs the cost of restoring the Community Hall at hand to a usable state. 2.4. That Council reserves the right to amend and revoke the Lease Agreement to its convenience. 	Senior Manager Development Planning	

Agenda item no.	Description of item	Resolution	Responsibility	Status
DP17/18-18	REQUEST FOR OFFICE SPACE BY LIMPOPO DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENT & TRADITIONAL AFFAIRS (COGHSTA)	<ol style="list-style-type: none"> 1. That Council approves the request by COGHSTA to utilize the office at Motetema Satellite Office for service delivery. 2. COGHSTA to pay monthly rental fees to the municipality 3. That the period of usage of such office-space shall be determined by the municipality as if deemed to do so by giving Three (3) months' notice to the applicant. 4. That the Service Level Agreements shall be entered into between the applicant and the municipality. 	Senior Manager Development Planning	
DP17/18-19	ROGRESS REPORT ON IMPLEMENTATION OF COMMUNITY WORKS PROGRAMME (CWP) FOR AUGUST 2017	<ol style="list-style-type: none"> 1. That Council note the CWP report for the month of August 2017. 	Senior Manager Development Planning	No finalisation required
DP17/18-20	PROPOSED PERMISSION TO USE PART OF ERF 403 ON PTN 13 OF FARM KLIPBANK (MASAKANENG) AS A PLACE OF WORSHIP	<ol style="list-style-type: none"> 1. That Council approves the occupation of part of Erf 403 on Portion 13 of Farm Klipbank 26JS (Masakaneng) with the following conditions attached: <ol style="list-style-type: none"> 1.1 That the applicant be liable for the flattening/filling-up of the quarry on site. 1.2 That the applicant uses temporary structures and use as a place of worship. 1.3 That this permission to occupy not be transferrable. 	Senior Manager Development Planning	

Agenda item no.	Description of item	Resolution	Responsibility	Status
		<p>1.4 That this permission to occupy does not exonerate the applicant from complying with any relevant regulations/policies.</p> <p>1.5 That Council reserves the right to amend and revoke any of the imposed conditions or resolution in totality to its convenience.</p> <p>1.6 That the Permission to Occupy (PTO) be valid for a period of Five (5) years.</p>		
DP17/18-21	MONTHLY REPORT ON THE IMPLEMENTATION OF EXPANDED PUBLIC WORKS PROGRAMME (EPWP) IN ELIAS MOTSOLEDI LOCAL MUNICIPALITY, AUGUST 2017	<p>1. That Council note the EPWP report for August 2017.</p> <p>2. That the contract will lapse by the end of this month and the new intake (recruitment) will be on wards 1, 2,3,4,5, and 6 and the advert will be available as from the 8th to 22nd of September 2017.</p>	Senior Manager Development Planning	
DP17/18-22	BUILDING CONTROL REPORT: AUGUST 2017	<p>1. That Council note the Building Control Report for the month of August 2017.</p>	Senior Manager Development Planning	No finalisation required
EXECUTIVE SUPPORT				
ES17/18-01	HIV STIs, TB AND MALE MEDICAL CIRCUMSSION AWARENESS CAMPAIGN	<p>1. That council notes the HIV, STIs, TB and MMC report.</p>	Senior Manager Executive Support	No finalisation required
ES17/18-02	67 MINUTES CONTRIBUTION OF MANDELA DAY	<p>1. That council notes the 67th Minutes contribution of Mandela day.</p>	Senior Manager Executive Support	No finalisation required
ES17/18-03	CELEBRATION OF MANDELA DAY WITH THE ELDERS	<p>1. That council notes the celebration of Mandela day with the elders.</p>	Senior Manager Executive Support	No finalisation required

Agenda item no.	Description of item	Resolution	Responsibility	Status
ES17/18-04	MEDIA AND PUBLICATION REPORT FOR THE MONTH OF JULY 2017	1. That council notes the Media and publication report for the month of July 2017.	Senior Manager Executive Support	No finalisation required
ES17/18-05	WARD COMMITTEE 2017 CONFERENCE REPORT	1. That council notes the 2017 ward committee conference report.	Senior Manager Executive Support	No finalisation required
Infrastructure				
I17/18-01	MASAKANENG ELECTRIFICATION		Snr. Manager Infrastructure	In progress
I17/18-02	ELECTRICITY DISTRIBUTION REPORT FOR THE MONTH OF JUNE 2017	1. That the report of Roossenekal Electricity Distribution as end of June 2017 is noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-03	ELECTRICITY HIGH MASTS AND STREETLIGHTS MAINTENANCE REPORT FOR THE MONTH OF JUNE 2017	1. That the report of electricity high masts and streetlights maintenance for the month of June 2017 is noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-04	REPORT AND PROGRAM FOR MAINTENANCE OF GRAVEL ROADS FOR THE MONTH OF JUNE 2017	1. That the report of gravel road program for maintenance of gravel roads for the month of June 2017 is noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-05	ROADS MAINTENANCE REPORT FOR THE MONTH OF JUNE 2017	1. That the report of roads maintenance for the month of June 2017 is noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-06	EPWP LABOUR REPORT FOR THE MONTH OF JUNE 2017	1. That the report of EPWP labour for the month of June 2017 is noted.	Snr. Manager Infrastructure	No finalisation required

Agenda item no.	Description of item	Resolution	Responsibility	Status
I17/18-07	EMLM MIG REPORT FOR THE MONTH OF JUNE 2017	1. That the report of EMLM MIG projects for the month of June 2017 is noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-08	INFRA CAPITAL PROJECTS REPORT FOR THE MONTH OF JUNE 2017	1. That the report of Capital projects for the month of June 2017 is noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-09	FLEET MANAGEMENT REPORT FOR THE MONTH OF JUNE 2017	1. That the report of Fleet Management for the month of June 2017 is noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-10	ELECTRIFICATION ROLLING PLAN FOR 2017/18 TO 2020/2021 FINANCIAL YEARS	1. That the Electrification Rolling Plan for 2017/18 to 2020/21 financial years is noted and approved.	Snr. Manager Infrastructure	Implemented
I17/18-12	ELECTRICITY DISTRIBUTION REPORT FOR THE MONTH OF JULY 2017	1. That the report of Roossenekal Electricity Distribution as end of July 2017 be noted	Snr. Manager Infrastructure	No finalisation required
I17/18-13	ELECTRICITY LIGHTS MAINTENANCE REPORT FOR THE MONTH OF JULY 2017	1. That the report of electricity lights maintenance for the month of July 2017 be noted	Snr. Manager Infrastructure	No finalisation required
I17/18-14	REPORT AND PROGRAM FOR MAINTENANCE OF GRAVEL ROADS FOR THE MONTH OF JULY 2017	1. That the report of gravel road program for maintenance of gravel roads for the month of July 2017 be noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-15	ROADS MAINTENANCE REPORT FOR THE MONTH OF JULY 2017	1. That the report of roads maintenance for the month of July 2017 be noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-16	EPWP LABOUR REPORT FOR THE MONTH OF JULY 2017	1. That the report of EPWP labour for the month of July 2017 be noted.	Snr. Manager Infrastructure	No finalisation required

Agenda item no.	Description of item	Resolution	Responsibility	Status
I17/18-17	EMLM MIG REPORT FOR THE MONTH OF JULY 2017	1. That the report of EMLM MIG projects for the month of July 2017 be noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-18	INFRA CAPITAL PROJECTS REPORT FOR THE MONTH OF JULY 2017	1. That the report of Capital projects for the month of July 2017 be noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-19	FLEET MANAGEMENT REPORT FOR THE MONTH OF JULY 2017	1. That the report of Fleet Management for the month of July 2017 be noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-20	ELECTRICITY DISTRIBUTION REPORT FOR THE MONTH OF AUGUST 2017	1. That the report on the challenges regarding the electricity distribution for Roosenekal through smart /prepaid meters monitoring system as end of August 2017 be noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-21	ELECTRICITY LIGHTS MAINTENANCE REPORT FOR THE MONTH OF AUGUST 2017	1. That the report of electricity lights maintenance for the month of August 2017 be noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-22	REPORT AND PROGRAM FOR MAINTENANCE OF GRAVEL ROADS FOR THE MONTH OF AUGUST 2017	1. That the report of gravel road program for maintenance of gravel roads for the month of August 2017 be noted. 2. That the Senior Manager develop a template for clocking in and out of the Operators.	Snr. Manager Infrastructure	Implemented
I17/18-23	ROADS MAINTENANCE REPORT FOR THE MONTH OF AUGUST 2017	1. That the report of roads maintenance for the month of August 2017 be noted	Snr. Manager Infrastructure	No finalisation required
I17/18-24	EPWP LABOUR REPORT FOR THE MONTH OF AUGUST 2017	1. That the report of EPWP labour for the month of August 2017 be noted.	Snr. Manager Infrastructure	No finalisation required
I17/18-25	EMLM MIG REPORT FOR THE MONTH OF AUGUST 2017	1. That the report of EMLM MIG projects for the month of August 2017 be noted	Snr. Manager Infrastructure	No finalisation required

Agenda item no.	Description of item	Resolution	Responsibility	Status
I17/18-26	INFRA CAPITAL PROJECTS REPORT FOR THE MONTH OF AUGUST 2017	<ol style="list-style-type: none"> 1. That the report of Capital projects for the month of August 2017 be noted. 2. That Council note the challenges on implementation of projects 3. That the section 80 committee visits all the capital projects to play an oversight role. 	Snr. Manager Infrastructure	Implemented
I17/18-27	FLEET MANAGEMENT REPORT FOR THE MONTH OF AUGUST 2017	<ol style="list-style-type: none"> 1. That the report of Fleet Management for the month of August 2017 be noted. 	Snr. Manager Infrastructure	No finalisation required
I17/18-28	IMPLEMENTATION CHALLENGES OF ELECTRIFICATION PROJECTS WITH POTENTIAL TO BE REGARDED AS FRUITLESS AND WASTEFUL EXPENDITURES	<ol style="list-style-type: none"> 1. That the report of electrification projects with potential to be regarded as fruitless and wasteful expenditures be noted. 2. That council delegates EXCO to negotiate and reach an agreement with the trustees of both Masakaneng and Zenzele for the purpose of continued service delivery with Infrastructure and Development Planning leading the process by not later than 31 December 2017. 3. That the council through its local structures engage further and reach agreement with the community of ward 10 to accept the initial identified position and make provision for extra high mast to be installed at newly identified position in future financial years to curb the additional costs to be incurred for standing time within the contractual obligations. 4. That council note the challenges on the three above mentioned projects and its 	Snr. Manager Infrastructure	Implemented

Agenda item no.	Description of item	Resolution	Responsibility	Status
		implications on potential wasteful expenditure and resolve on the amicable mechanism.		
I17/18-29	COMMUNITY OUTDOOR GYMNASIUM TO BE IMPLEMENTED BY SPORTS RECREATION OF SOUTH AFRICA IN 2017/18 FY	<ol style="list-style-type: none"> 1. That the report on community outdoor gymnasium to be commissioned in partnership with SRSA be noted 2. That the ward councilor for ward 13 coordinate the community meeting to engage the community of ward 13 on the exact park where the outdoor gymnasium equipment can be installed. 3. The Department of Community Services be responsible for maintenance of the facility after completion of the project 		Implementation in progress
MANAGEMENT				
M17/18-01	PROGRESS REPORT: RECRUITMENT PROCESS FILLING OF POSITION, SENIOR MANAGER CORPORATE SERVICES	<ol style="list-style-type: none"> 1. That the report of the selection panel on the progress report – recruitment process filling of the advertised position, senior manager corporate services be noted. 2. That the council considers re-advertising the position to attract the designated group to address the equity representation in the corporate services department. 3. That the concern regarding the imbalance of the equity representation in the corporate services department be noted. 	Municipal Manager	Implemented

Agenda item no.	Description of item	Resolution	Responsibility	Status
		<p>4. That council approves the selection panel to manage the recruitment process (re-advertisement), comprising :</p> <ul style="list-style-type: none"> • Municipal Manager • Municipal Manager of another municipality • EXCO member responsible for Corporate Services • Representative of SALGA or Coghsta <p>5. That due to the eminent vacancy of the position of Senior Manager Corporate Services to provide strategic leadership, council appoint Ms P.Z.P Masutha, the Manager Legal Services as the Acting Senior Manager Corporate Services for a period not exceeding three months.</p> <p>6. That the report of the selection panel on the progress report – recruitment process filling of the advertised position, senior manager corporate services be noted.</p> <p>7. That the council considers re-advertising the position to attract the designated group to address the equity representation in the corporate services department.</p>		

Agenda item no.	Description of item	Resolution	Responsibility	Status
		<p>8. That the concern regarding the imbalance of the equity representation in the corporate services department be noted.</p> <p>9. That council approves the selection panel to manage the recruitment process (re-advertisement), comprising :</p> <ul style="list-style-type: none"> • Municipal Manager • Municipal Manager of another municipality • EXCO member responsible for Corporate Services • Representative of SALGA or Coghsta <p>10. That due to the eminent vacancy of the position of Senior Manager Corporate Services to provide strategic leadership, council appoint Ms P.Z.P Masutha, the Manager Legal Services as the Acting Senior Manager Corporate Services for a period not exceeding three months.</p>		
M17/18-03	2016/2017 ANNUAL PERFORMANCE REPORT	1. That council note that the 2016/2017 Annual performance report will form part of the 2016/2017 Annual Report.	Municipal Manager	No finalisation required
M17/18-04	2017/2018 AUDIT COMMITTEE CHARTER AND 2017/2018 INTERNAL AUDIT CHARTER	<p>1. That the 2017/2018 Audit Committee Charter is approved.</p> <p>2. That Council approves the 2017/2018 Internal Audit Charter.</p>	Municipal Manager	Implemented

Agenda item no.	Description of item	Resolution	Responsibility	Status
M17/18-05	COMPLIANCE WITH MFMA CALENDAR FOR JULY AND AUGUST MONTHS	1. That council notes the progress on compliance of municipality as per MFMA calendar for the months of July and August 2017.	Municipal Manager	No finalisation required
M17/18-06	QUARTERLY REPORTING TEMPLATE ON 2017/2018 BACK TO BASICS ACTION PLAN	1. That the 2017/2018 quarterly reporting template on Back to Basics action plan is approved.	Municipal Manager	Implemented
M17/18-07	PROGRESS REPORT ON THE IMPLEMENTATION OF BACK TO BASICS FOR THE MONTH OF JULY 2017	1. That the progress report on the implementation of back to basics for the month of July 2017 is noted.	Municipal Manager	No finalisation required
M17/18-08	BACK TO BASICS 2016/2017 FOURTH QUARTER PROGRESS REPORT	1. That the back to basics implementation progress report for 2016/2017 fourth quarter is noted.	Municipal Manager	No finalisation required
M17/18-09	APPROVED 2017/2018 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)	1. That Council notes the approved 2017/2018 Service Delivery and Budget Implementation Plan.	Municipal Manager	No finalisation required
M17/18-10	IMPLEMENTATION OF CIRCULAR 20/2017 ON GUIDING FRAMEWORK FOR DETERMINATION BY MUNICIPAL COUNCILS OF COST OF LIVING ADJUSTMENTS FOR SECTION 56/57 MANAGERS	1. That SALGA Circular 20/2017 be implemented and the Salaries of Senior Managers be increased by 5 % with effect from the 1 st of July 2017. 2. That council note that the provision of the circular 20/2017 will be applicable to the employment contracts of the Municipal Manager, Chief Financial Officer, Senior Manager Infrastructure, Senior Manager Executive Support and Senior Manager Community Support.	Snr. Manager Corporate Services	Implemented

Agenda item no.	Description of item	Resolution	Responsibility	Status
		3. That council note the provision of the Circular 20/2017 will not be applicable to senior Manager Development, Planning and LED whose contractual obligation include an inherent annual increase of 8% since inception and accordingly this will be applicable till the end of the employment contract.		
OFFICE OF THE MAYOR				
OM17/18-01	PROGRESS REPORT: RECRUITMENT PROCESS FILLING OF POSITION, MUNICIPAL MANAGER	1. That Council take note of the outcome of the recruitment in respect of the filling of the vacant position of Municipal Manager. 2. That council consider the recommendations of the selection panel for appointment of the suitable candidate from the three names (appointable candidates) to fill in the vacant position of Municipal Manager with effect from 01 August 2017 for the period of five (05) years. 3. That the Mayor be delegated to enter into the employment contract and performance agreement with the appointed candidate within the provisions of the relevant legislative prescripts. 4. That the report and resolution of council be submitted to the Office of the MEC for CoGHSTA in line with the provisions of the Regulation 17(3)(b) which stipulates that	Mayor	Implemented

Agenda item no.	Description of item	Resolution	Responsibility	Status
		<p><i>“within 14 days of the council decision, a written report be submitted to MEC for local Government in the province regarding the appointment process and outcome”</i></p> <p>5. That Council take note of the outcome of the recruitment in respect of the filling of the vacant position of Municipal Manager.</p> <p>6. That council consider the recommendations of the selection panel for appointment of the suitable candidate from the three names (appointable candidates) to fill in the vacant position of Municipal Manager with effect from 01 August 2017 for the period of five (05) years.</p> <p>7. That the Mayor be delegated to enter into the employment contract and performance agreement with the appointed candidate within the provisions of the relevant legislative prescripts.</p> <p>8. That the report and resolution of council be submitted to the Office of the MEC for CoGHSTA in line with the provisions of the Regulation 17(3)(b) which stipulates that <i>“within 14 days of the council decision, a written report be submitted to MEC for local Government in the province regarding the appointment process and outcome”</i></p>		

Agenda item no.	Description of item	Resolution	Responsibility	Status
		9. That the council appoints Ramakgahlela Minah Maredi from the 1 st August 2017 as the Municipal Manager.		